

Idaho Connects Online School  
Governing Board Meeting Minutes

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Board Meeting ICON

Fri, Aug 9, 2019 2:00 PM - 5:00 PM MDT

5680 E Franklin Road Nampa, Idaho or

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## I. Call to Order Chairman High

The meeting was called to order at 2:00 PM MT. Trustee McMahon, Trustee Loomer, Trustee Wilkes, Business Manager Dorian Bell and Head of School Vickie McCulough were in attendance.

### Approval of Agenda Chairman High

Chairman High brought forth first motion to adopt the agenda as presented. Trustee Loomer gave the second with all in favor and the motion was passed.

### Old Business Chairman High

#### Review and Approval of Prior Meeting Minutes

Trustee McMahon brought forth first motion to approve minutes as presented. Trustee Loomer gave the second with all in favor and the motion was passed.

#### Update on school metrics

After the meeting minutes were approved there was a brief discussion as it related to the metric of measuring the length of time a student stays with ICON. This was a topic from a previous discussion in a prior meeting about what data to collect and is on the agenda for the meeting under Discussion items. Discussion was tabled until later in the meeting.

## II. Public Comment

The floor was opened for public comment. No one brought forth any comment to share.

### III. Reports and Discussions

#### A. Director's Report

Each year the HOS designs goals and objectives for the upcoming school year. These goals and objectives are important to have so nothing gets overlooked as they must also be in alignment with state requirements. While she believes our Mission is still applicable, our Vision is not and would like to revisit this issue in the future. The HOS had prepared a school improvement packet with six identified goals.

- to have access to high quality state required courses
- to have those courses taught by highly qualified teachers
- to have high student expectations with support tools and resources available to you to meet your school goals
- to have timely and meaningful feedback to your work that will further support your learning
- to have knowledge of where you stand in relationship to your high school diploma
- to have access to college and career ready courses to help support your post high school goals

The HOS walked through the document covering the six essential components including a brief explanation of Common Core and Essential Standards. The Essential Standards are the “What” of our education model, put into place in previous years, this year’s goal will focus on the “How” we will meet these standards. Teachers will begin a process of planned, continuous improvement this year using the Quality Matter rubric. The HOS then walked through the Charlotte Danielson Framework and how it applies to ICON and how the professional development goals set forth by the HOS and staff will all support the instruction focus that ICON will have for the year. The HOS also shared one of the professional development goals for the year which will focus on feedback and not just timely feedback, but feedback that always shares with the student where they are in relation to the target. Teachers will be developing and using feedback banks over the school year to support detailed feedback to students in relation to their performance. The HOS shared how the school works with the required four year plans for students to ensure that students and parents know where students stand in relation to high school graduation needs. The HOS then shared about the Personalized Learning Program and that the data presented some interesting details that may need further explanation. There was interesting data at the end of the second year

of the pilot that would suggest that when expectations were set for all with the same level of expectation that both general and at risk students did well in spite of their demographic status. While the sample size was very small, there is indications that perhaps there has been a mis-assignment of students as it relates to their at risk status. The HOS gave a brief overview of how ICON came to have an alternative status which was centered around a past state evaluation system. During the 5 star evaluation system, ICON was evaluated without a deeper look into the demographic population and determined in conjunction with the State Department of Education that it would be in the school's best interest to divide into two schools with one school recognized as an alternative school. The data observed in the PLP program could be an indicator that it may be time to revisit that at risk status and/or at the very least, have it be an area of focus for the upcoming school year to see what the data would suggest at the end of the next school year. There was discussion around the need to increase the sample size to ensure that we were looking at statistical accurate data. There was further conversations around the success of this program could be a marketing tool to recruit other students in the state to be part of our program. The HOS shared the challenge of needing time to build pre-tests into each unit of study which takes time to design and build the tests into the current content. This was one of the biggest barriers to bringing the program out of pilot and into the way that we do business. Another key cornerstone of the PLP program is the use of student/teacher conferences which run five times a year. This scheduled could be difficult to meet in the general population when scaled to the whole school and was going to be another area of study for the upcoming school year. The HOS is currently set to have grades 6, 7, 8, 9, 10, and 11 be in PLP style and format for the 20/21 school year.

The HOS also briefly discussed the migrant program. While we have interest from students in participating, we do not have yet have enough long term data to see if this is an effective program for our migrant students. The HOS is meeting with the State Department of Ed to talk about ideas for improvement and to examine additional ways to reach migrant students and school districts.

Head of School

School Improvement Goals was discussed in above section.

**B. Business Manager's Report**

A Business Manager's Report will not be presented at this time

**C. Committee Reports**

Committee Reports will not be presented at this time

### C. -Discussion Items

- Open Meeting Law/Roberts Rules of Order

The Agenda for this meeting called for a review of the State of Idaho's Open Meeting Law by Board Member Jack McMahon. Discussion stressed the importance of the Open Meeting Law and its notice requirements as a duty owed to parents, students and the public at large. The discussion led to a review of the postings made for this meeting. The Meeting Notice was not posted in the ICON office until Monday, August 5, 2019, four days before the meeting, one day short of the five-day minimum specified in the OML. The Agenda Notice was posted in a timely manner, two days before the meeting. The Board committed to procedures by staff to ensure strict compliance with the OML requirements of five-day advance posting of the Meeting Notice and two-day advance posting of the Agenda Notice. Notices will also be posted on the ICON Website within the same statutory time limits." It was then discussed that the board would like to have meeting minutes given to the board within one week of the meeting. This was not a formal motion, but a suggestion to further support the work of the board. These minutes would not yet be posted to the website until the formal approval at the next meeting.

- What process and timeline should we follow to set goals for the year including Charter Renewal and Continuous Improvement? Topic was tabled for another meeting.
- What data or reports does that Board want in addition to what we collect currently? Use of outside expert if necessary. Topic was tabled for another meeting.

### IV. Business (Action Items)

Review and adoption of proposed schedule and topics for the 19-20 school year meetings. This was tabled until the next meeting in October.

V. Adjournment Trustee Loomer entered the first motion to adjourn with a second by Trustee McMahon. The motion carried and meeting was adjourned at 5:17 PM.

Minutes Approved by the Board of Directors on 10/11/2019.